

GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

(An Autonomous Institute of Maharashtra Government & NAAC Accredited)

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Minutes of 18th BoG Meeting held on 16/06/2019

The 18th meeting of all the members of Board of Governors of Government College of Engineering, Jalgaon was held on **Sunday, June 16; 2019 at 10.00 am** in the meeting hall of the college. The following members were present for the meeting;

1. Shri. A. B. Jain	Chairman
2. Shri B. P. Patil	Member
3. Shri S. C. Birla	Member
4. Prof. B. L. Chaudhari	Member
5. Prof. R. D. Kokate	Member
6. Prof . S. S. Pusadkar	Member
7. Shri Ramesh Malu	Invitee Member
8. Shri S. O. Dahad	Invitee Member
9. Prof. R. P. Borkar	Member Secretary

At the start of the meeting, Principal Prof. R.P. Borkar welcomed Hon. Chairman, all members of Board of Governors and special invitee member Shri Ramesh Malu. Principal Prof. R. P. Borkar, Member Secretary of BoG informed to all the members that Hon. Shri Saurabh Vijay, Hon. Dr. K. P. Singh, Hon. Prof. Omprakash G. Kakade, Hon. Shri D. S. Tidke and Hon. Dr. Abhay Wagh, had expressed their inability to attend the meeting due to some unavoidable circumstances, and therefore leave of absence was granted to them.

With the permission of chairman the proceeding of BoG meeting started.

Item No 1

To read and confirm the minutes of 17th meeting of BoG held on Sunday, March 17; 2019

1.1 The seventeenth meeting of BoG was held on Sunday, on March 17, 2019 at 10.00 am.

The minutes of the meeting were circulated among all honourable members on 29.03.2019 vide letter No GCoEJ/BoG/2019/1036 with request to give suggestion/modification (if any) and for confirmation.

1.2 The same were read and confirmed.

Item No 2

To note and approve the action taken by institute on the agenda points discussed and resolved in the 17th and earlier meetings of BoG.

2.1 Principal Prof. R. P. Borkar briefed about the action taken by institute on the agenda

points discussed and resolved in the 17th and earlier meetings of BoG. The same were discussed in depth. There were total 8 points on which action taken was discussed.

2.2 On various points of action taken by institute, the BoG had given resolution as follows.

17th BoG Action Taken Report

Sr No	Item No	Item in brief, proceeding and expected action	Action to be Taken	Action Taken	BoG Resolution
1	1	To read and confirm the minutes of 16 th meeting of BoG held on Sunday, December 16, 2018	Revised 16 th BoG minutes of meeting showing presence of Prof. M. J. Sable Letter to all members for scheduled meeting UGC, New Delhi to replace/appoint a member	Complied Letter given to UGC for UGC member	Approved
Item no: 02 Action taken on 15th and earlier BoG meeting (Serial number 2 to 3)					
2	2.3	To note, discuss and approve the minutes of third meeting of finance committee of this institute held on December 7, 2017.	To purchase professional Tally software for accounting and a training program for office staff to be arranged.	Tally purchased and training program awaited.	Directed to complete training within two weeks.
3	2.7	To note, discuss and approve the proposal of constructing /fabricating shed for canteen on BOT basis or otherwise.	To take technical sanction from PWD before going for tender and in next/ forthcoming Building Works Committee meeting.	A letter written to PWD.	To take follow up and obtain technical sanction before next BoG meeting
Action to be taken on the Proceeding of 16th Meeting of BoG (Serial number 4 and onwards)					
4	04	To discuss and take decision on extension/termination of contracts made with various service providers appointed to provide class IV (Mali, Sweeper and Hamal etc.	BoG discussed and resolved that few conditions may change and re-float the e-tender and complete the process at the earliest.	Process was in progress and change conditions	Approved and directed to complete the process at the earliest.
5	5	To note, discuss and approve the various institutional policies for students, staff and faculty members.	BoG Chairman asked Prof. B. L. Chaudhari to look into Ph. D. rules and give the comment on the rules. BoG authorized Principal to approve rules.	In process	Directed to complete the process at before next BoG

Action to be taken on the Proceeding of 17th Meeting of BoG (Serial number 7 and onwards)					
6	5	To discuss and approve the budget of the institute for financial year 2019-2020.	Mr. A. B. Jain, Chairman asked to submit the details of amount received by the institute for last three years under various heads from students including the pending fee to be received from government from various scholarships year wise.	In process	Directed Registrar to complete before July 20; 2019 and submit to The Chairman.
7	8	To note and approve Policy for Enhancement of Research and Development and Innovation Institutional Activities	BoG chairman requested Prof. B. L. Chaudhari to go through policy and strengthen the document and constituted a committee under chairmanship of Prof. B. L. Chaudhari with Prof. R. D. Kokate and Prof. S. S. Pusadkar as members. BoG authorised Principal to approve the policy.	Complied and final report was placed in Book of Enclosure	Approved
8	9	To note and approve the list of students who are eligible for the award of UG and PG degree as per autonomy rule at the end of re-examination winter 2018.	Mr. Chavan Mayur Subhashrao, who became not-eligible due to audit point and pass all the courses, BoG authorised Principal to make him eligible as and when he gain required audit point as per autonomy rules.	Complied	Approved
9	10	To discuss and approve the career advancement scheme proposal.	BoG authorised Principal to issue a letter of promotion of Dr. Sunil Shaligram Pusadkar from Civil Engineering Department as Professor under CAS form 20/6/2013 and inform to DTE accordingly.	Complied	Approved

Item No.3

To discuss and approve the proposed changes in procurement plan under TEQIP-III grants and approve the various completed, ongoing and proposed TEQIP-III activities including the proposed expenditure under TEQIP-III for the quarter July – September 2019.

- 3.1 TEQIP – III coordinator Prof. R. D. Kokate briefed BoG about TEQIP – III activities and expenditure. BoG discussed in depth and approved the total expenditure of Rs 231.76 lacs incurred till date including the expenditure of Rs 88.77 lacs made during the last quarter till date of meeting (April – June 2019) and also approved the TEQIP activities undertaken till June 2019.
- 3.2 BoG discussed in depth and approved the proposed expenditure of amount Rs 213.75 lacs and the activities to be undertaken under TEQIP – III for the next quarter of July - September 2019.
- 3.3 BoG noted and discussed in depth the changes in procurement plan of TEQIP-III and approved.
- 3.4 BoG discussed in depth and approved the various ongoing and completed activities under TEQIP – III

Item No.4

To discuss and grant post-facto approval for enhancing financial power of Principal from Rs 50.0 lacs to Rs 60.0 lacs under TEQIP-III.

- 4.1 Technical registrar Prof. S. S. Pusadkar briefed BoG that; at present the financial power of Principal was Rs. 50 Lacs under TEQIP III. But the payment of Purchase Order No. TEQIPIII/2019/coej/Shopping/30 dtd 14 Feb. 2019 of computer and laptop was of Rs. 56.012 lacs. For payment of this order, the matter was telephonically discussed with NPIU officials and it was suggested to increase the financial power of Principal to Rs. 57 lacs in PFMS software and take the approval from BoG.
- 4.2 BoG discussed this point in detail and accorded post facto approval for enhancing financial power of Principal up to Rs. 60 lacs and inform to NPIU accordingly.

Item No.5

To discuss and take decision on Annual Technical Support (ATS) contract of Management Information System (MWAS) for the period July 2019 to June 2020.

- 5.1 Dean Academics Shri S. O. Dahad briefed to BoG that this institute had purchased MWAS for academic, examination related and other activities from Mastersoft ERP Solutions Pvt. Ltd., Nagpur in 2015. For last four years, this institute used to take technical support including maintenance from the supplier as it was a proprietary item. Its earlier Annual Technical Support (ATS) contract was valid till June 30; 2019. Therefore, it was essential to renew the ATS contract with the supplier for next year i.e. from July 2019 to June 2020. In addition; he informed that supplier advised to this institute to shift from local server to cloud based server. However, the company was ready to continue the ATS contract with this institute for next one year with the local server at the institute's responsibility to save the data.
- 5.2 Supplier had submitted quotation for both local server and cloud based server separately

as Rs 8.5 lacs + taxes and 10.0 lacs + taxes respectively.

5.3 BoG discussed on it and during discussion Shri S. C. Birla opined that the ATS cost seems to be more. Prof. R. P. Borkar informed to BoG that the supplier had quoted much more ATS rate (Rs 15.0 lacs + taxes) but he along with Shri S. O. Dahad and Shri. S. G. Adam visited to supplier's office and on marathon discussion and bargaining the supplier agreed for this cost.

5.4 After detailed discussion, BoG approved to make ATS with supplier at the rate of Rs 10.0 lacs + taxes per year for supplier's cloud base server i.e. second option suggested by supplier.

Item No 6

To discuss and take decision on application received from Shri L. B. Chaudhari for the post of 'Professor Emeritus' at this institute.

6.1 Principal Prof. R. P. Borkar informed BoG that Shri L. B. Chaudhari had worked as 'Adjunct Faculty' not as a 'Professor Emeritus' in this institute for six months during last academic year 2018 – 19 and his performance was satisfactory. He has applied for the same post again.

6.2 BoG discussed and resolved to appoint Shri. L. B. Chaudhari as 'Adjunct Faculty' in this institute for three months in each semester of the academic year 2019 – 20. (Total six months) with previous terms and conditions, on which Shri. L. B. Chaudhari was appointed.

Item No 7

To discuss and approve the Ph. D. fees of this institute for the academic year 2019-20.

7.1 Principal Prof. R. P. Borkar briefed BoG that the institute had charged Rs 42,334 fees per student for Ph. D. program during the academic year 2018 – 19 as approved in BoG meeting and submitted the proposal to DTE, MS, Mumbai for the approval but it was still awaited. He requested to BoG to discuss and approve the Ph. D. fees for academic year 2019 – 20.

7.2 Prof. B. L. Chaudhari and Shri B. P. Patil suggested to charge the same fees for academic year 2019 – 20. Shri S. C. Birla suggested to take follow up with DTE, MS, Mumbai for the approval of Ph. D. fees.

7.3 It was unanimously resolved to charge the same fee Rs 42,334 fees per student for Ph. D. program during the academic year 2019 – 20.

7.4 BoG discussed the B.Tech. admission fee and raised the concern of increasing the fee 10% every year. Therefore after detailed deliberation, it is decided to write a letter to Government/DTE not to increase the B.Tech.admission fee this year by 10%.

Item No 8

To note and approve the list of students who are eligible for the award of UG and PG degree as per autonomy rule at the end of Summer 2019 examination.

8.1 Dean Academics Shri S. O. Dahad briefed to BoG that total 12 students of earlier examination (10 passed at Winter 2018 and re-examination winter 2018 + 2 passed in

summer 2018 but submitted caste validity certificate later) and 392 students passed in summer 2019 examination became eligible to receive UG degree.

8.2 BoG approved the list of UG students who are eligible to receive the UG degree and authorised Principal to make any changes if required due to caste validity or any other reason. In addition, BoG informed to put list of student before academic council.

8.3 It was unanimously decided to schedule “Medals and Provisional Degree Award Ceremony” on August 3; 2019.

Item No 9

To note the 12B status of the institute.

9.1 Principal Prof. R. P. Borkar briefed BoG that the institute had applied to KBCNMU, Jalgaon to issue No Objection Certificate (NOC) to UGC New Delhi to issue 12B certificate to this institute. But KBCNMU, Jalgaon refused to issue NOC for 12B certificate as regular Physical Director was not appointed, vacant faculty positions are not filled and 50% courses are not permanent affiliated.

9.2 BoG discussed the point and unanimously resolved to write a letter immediately to DTE, MS, Mumbai to fill vacant faculty positions and sanction the post of Physical Director or to permit the institute to appoint physical director on contract basis. In addition, BoG directed to submit the application of permanent affiliation of M. Tech. Electronics and Telecommunication to KBCNMU, Jalgaon immediately.

Item No.10

To note, discuss and approve the minutes of meeting of various committees convened in between 17th and this meeting of BoG.

a) Examination Committee b) Academic Council c) Students' Welfare Committee

10.1 Dean Academics Shri S. O. Dahad briefed to BoG about the important resolutions of academic council and examination committee. BoG noted the minutes of meeting of Examination Committee and Academic Council and directed to Students' Welfare Committee to prepare the minutes of meeting and place before the next BoG without fail.

10.2 BoG appreciated the effort taken by members of academic council and all BoS for preparing the two separate curriculum structures for regular and the students who desire to undergo industrial training of one semester. In addition, BoG directed to schedule the next meeting of academic council at earliest (before commencement of next academic year) and get approved the revised curriculum of second year B. Tech.

Item No.11

To note, discuss and approve the report of various committees/cells.

a) Academic and Examination Cell b) R and D cell c) I I I cell
d) Students' Welfare Committee (Gymkhana) e) Hostel Committee

11.1 BoG noted the reports of Academic & Examination Cell, I I I cell, Students' Welfare Committee (Gymkhana) and Hostel Committee and directed to R and D cell to put its report before BoG in next meeting without fail.

- 11.2 BoG approved the reports including increase in hostel fees but directed to change the title ‘Maintenance Charges’ in hostel report as ‘Maintenance and Electricity Charges’.
- 11.3 BoG was not satisfied with the placement and expressed its concern for placement. BoG was expecting at least 10% rise in previous year’s placement and to cross the 50% placement.

Item No.12

Any other point by the permission of chair.

12a To discuss and approve the report submitted by Prof. M. J. Sable committee regarding unspent/unaccounted bills of previous financial years.

- 12a.1 Principal Prof. R. P. Borkar briefed BoG that in the earlier BoG meeting, it was resolved to discuss and approve the committee report in high power committee appointed by BoG. Accordingly the report was discussed in high power committee at length and principally approved. It was decided in high power committee meeting to seek final approval of BoG in its next 18th meeting.
- 12a.2 This point was discussed at length and BoG principally granted post facto approval for appropriate accounting of unspent/unaccounted bills of previous financial years and asked to write a letter and seek approval from DTE, MS, Mumbai/State Government. The institute shall seek guidance/assistance of auditor Shri Jayesh Doshi for appropriate accounting of unspent/unaccounted bills of previous financial years to avoid further complications.
- 12a.3 In this meeting, Shri Jayesh Doshi (C. A.) was invited to guide on accounting and auditing of the institute after seeking autonomy and retaining the fees of students. He suggested to complete the accounting and audit of institute from financial year 2014 – 15 till date from the registered accounting / audit firm after completing the ledger, books of accounts, etc. BoG approved same and authorised Principal to complete the process of appointing the auditor as per norms and procedure. If required, the services of external agencies may be sought to complete the ledger, books of account etc.

12b To discuss and approve the “Academic and Examination Document Preservation Policy” for this institute approved and recommended by Academic Council.

- 12b.1 Dean Academics Shri S. O. Dahad briefed to BoG about the need and important points of the policy. He also informed that this policy was already discussed in depth in examination committee and academic council and recommended to BoG for final approval.
- 12b.2 BoG approved the policy without any modifications.

12c To discuss and approve the e Tender published by this institute for contractual services.

- 12c.1 Principal Dr. R. P. Borkar briefed BoG that the process of tendering was already approved by BoG in its earlier meeting and accordingly institute had initiated the

process. But the institute did not receive sufficient response (three valid tenders) and hence institute had revised/relaxed some terms and conditions for service provider mentioned in tender.

12c.2 BoG discussed and approved the changes in some terms and conditions for service provider and the e Tender published by this institute for contractual services

12d To note and approve the internal and statutory audit report of TEQIP-III for the financial year 2018-19.

12d.1 TEQIP – III coordinator Dr. R. D. Kokate briefed BoG that various activities are completed under TEQIP-III during the financial year 2018-19. Its audit has been carried out by internal auditor and then statutory auditor as per NPIU guidelines. In addition, he informed BoG that any irregularity or objection was not noted/mentioned by auditor for the financial year 2018-19.

12d.2 BoG appreciated the effort of institute and TEQIP office for efficient working and approved the internal and statutory audit report of TEQIP-III for the financial year 2018-19.

12e To note and discuss the communication with NPIU regarding refund of unspent fees deposited for NBA during TEQIP-II and Rs 250 lacs receivable from NPIU.

12e.1 Nodal Officer Finance Prof. S. S. Pusadkar briefed BoG that as per email dated 31.05.2019, NPIU asked this institute to refund the unspent fees of Rs 16 lacs deposited for NBA during TEQIP-II. In this regard, institute had already informed to NPIU that the referred amount was already utilised by institute for various TEQIP-II activities within the stipulated time period and institute does not has any unspent balance. In addition, he informed that in the same letter the institute had demanded the receivable balance amount of Rs 250 lacs (which was already spent by the institute for various TEQIP activities) from the additional grant of Rs 500 lacs sanctioned to this institute by NPIU.

12e.2 On this point, Shri S. C. Birla asked about the accounting of Rs 250 lacs. On detailed discussion, it was resolved that it should be treated as advance given to NPIU, New Delhi and institute shall take consistent follow up for seeking the referred amount of Rs 250 lacs.

12f To discuss the application received from Shri S. G. Adam

12f.1 Principal Prof. R. P. Borkar briefed BoG that AICTE has granted permission to take admission for Ph. D. in foreign university under its QIP program and accordingly Shri S. G. Adam had applied in various foreign universities for Ph. D. admission and requested to BoG to recommend his name to DTE, MS, Mumbai for final approval.

12f.2 It was unanimously resolved to recommend Shri S. G. Adam's name to DTE, MS, Mumbai for final approval.

12g To approve the fee structure for higher classes from academic year 2019-20 onward.

- 12g.1 Principal Prof. R. P. Borkar briefed BoG that in the earlier BoG meeting, a committee under the chairmanship of Shri S. O. Dahad, was appointed for this item and high power committee was authorized to take decision on it. Committee submitted the report which was discussed in high power committee and principally approved,
- 12g.2 BoG approved the committee report to charge the same fees as charged at the time of admission for entire duration of program.

12h To note and discuss various court cases against institute

- 12h.1 BoG noted that there are total 19 court cases (5 by former contractual faculty members, 2 by regular faculty member, 1 by former librarian, 1 by office superintendent, 4 by students and 6 by former daily wages employee against this institute.

12i To discuss and approve the TEQIP – III policy for financial assistance to faculty members who are pursuing their part time Ph. D. during the service.

- 12i.1 This item was discussed in depth. Prof. B. L. Chaudhari suggested that Ph. D. scholar must complete their Ph. D. within stipulated time and publish the papers in reputed journals.
- 12i.2 BoG approved the financial assistance (**only under TEQIP – III**) with maximum limit of this institute's Ph. D. fees excluding caution money deposit or any refundable fee to faculty members who are pursuing their part time Ph. D. during the service against their admission, registration, tuition, laboratory etc fees payable to university and /or research centre. It was also resolved to reimburse the said fees to faculty member against undertaking clearly stating that they are ready to repay the said amount in a single instalment if SPFU/NPIU auditor does not accept it and has any objection.

12j To frame and approve the Intellectual Property Right (IPR) policy for institute.

- 12j.1 Principal Prof. R. P. Borkar briefed BoG about the proposed policy for financial assistance to faculty members for filing patent and appointing patent advisor.
- 12j.2 BoG approved the policy but Prof. B. L. Chaudhari suggested to frame and approve the all inclusive Intellectual Property Right (IPR) policy for institute. He also suggested that the patent shall be filed at the name of institute i.e. institute shall be applicant and individual(s) should be inventor.

12k Effective utilisation of funds.

- 12k.1 Shri S. C. Birla suggested to keep at least 50% of the available funds in FD-OD account so that institute can earn handsome interest which can be utilized for the development of institute.
- 12k.2 In addition; Shri S. C. Birla also suggested to use the funds available in treasury PLA for installation of solar system in institute to save the huge electrical bill. Prof. R. D. Kokate

suggested that this fund can also be used for additional building construction as available built up area was not sufficient. Principal Prof. R. P. Borkar informed to BoG that the permission of DTE, MS, Mumbai was mandatory to utilize this fund.

12k.3 BoG accepted all the suggestions and unanimously approved to seek the permission of DTE, MS, Mumbai to use the funds available in treasury PLA for installation of solar system in institute and construction of additional building.

12l To note the AICTE and State Government letters permitting this institute to start PG programs in Mechanical Engineering and Instrumentation Engineering.

12l.1 Principal Prof. R. P. Borkar informed to BoG that the AICTE and State Government has granted permission to this institute to start PG programs in Mechanical Engineering and Instrumentation Engineering from the current academic year 2019 - 20. He also informed that the procedure of affiliation of these two PG programs to KBCNMU, Jalgaon has been started.

12l.2 BoG appreciated the efforts taken by institute for this achievement and congratulated to Principal, All HoDs, Deans, faculty members and supporting staff in general and department of Mechanical & Instrumentation Engineering in particular.

The meeting concluded with vote of thanks by Member secretary Prof. R. P. Borkar

Date 21.06.2019

Sd/- Illegible
(Prof. R. P. Borkar)
Principal and Member Secretary of BoG

Sd/- Illegible
(Shri A.B. Jain)
Chairman, BoG

Copy for information and necessary action:

- 1. Chairman and all members of BoM, Government College of Engineering, Jalgaon.**
- 2. Director, Directorate of Technical Education, M. S. Mumbai.**
- 3. Institute's website.**