

GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

National Highway No.6, Jalgaon -425001

0257-2281522

Fax- 0257-2281319

Email- princoej@rediffmail.com

website: www.gcoej.ac.in

Minutes of First BoM Meeting held on 14/07/2012

The first meeting of all the members of Board of Management of Government College of Engineering, Jalgaon was held on 14/07/2012 at 9.30 am in the meeting hall of the college. The following members were present for the meeting.

- | | |
|----------------------|--------------------|
| 1. Mr. A. B. Jain | - Chairman |
| 2. Dr. Abhay Wagh | - Member |
| 3. Dr. R. S. Anand | - Member |
| 4. Dr. J. B. Patil | - Member |
| 5. Dr. G. G. Bhutada | - Member |
| 6. Prof. S.O. Dahad | - Member |
| 7. Dr. R. P. Borkar | -Member Secretary. |

At the start of the meeting, Principal Dr. R.P. Borkar welcomed and felicitated Honorable Chairman and other members of Board of Management. Member Secretary of BoM informed to all the members that Shri. Ambarishbhai Patel and Shri. Mohan Patel had expressed their inability to attend the meeting due to some unavoidable circumstances, and therefore leave of absence was granted to them.

Initially, Dr. Abhay Wagh, Hon'ble Member of BoM and Deputy Secretary (Higher and Technical Education), Maharashtra State, briefed board about vision of Government of Maharashtra about Technical Education and philosophy behind autonomy. He also briefed board about TEQIP-II and its main objectives like upgrading infrastructure and thereby strengthening UG programmes, strengthening PG and Research programmes and pedagogical training to teachers.

With the permission of chairman the proceeding of BOM started.

Item No 1:

To note the G.R. related to the formation of BoM for this institute, its composition and the G.R. related to the selection of this institute under TEQIP phase II for sub component 1.1.

G.R. No. WBP 2010/(218/10)/TE-2 dated 25/04/2011 related to the formation of BoM for this institute was noted. Nominee by UGC is yet to be appointed on BoM by UGC. It was brought to the notice of meeting that a letter has already been sent to UGC to nominate a member on BoM. In addition, BoM noted the G.R. related to the selection of this institute under TEQIP phase II for sub component 1.1.

As per above referred GR, two senior faculty members are to be nominated as the member on the BoM; therefore suitable mechanism for the nomination of two senior faculty members as the member on the BoM should be proposed and approved in the next BoM meeting.

Item No 2:

To note and discuss the present status of institute including courses offered and intake; actual strength; infrastructural facilities like building, equipment, software, furniture, books, journals etc ; teaching and non-teaching staff available; results etc.

Principal Dr. R. P. Borkar gave a short presentation about present status of institute. Board expressed view that quality of institute should be developed to the extent that meritorious students

from all regions should join the institute and institute should be developed as a model institute. Dr. R.K. Anand suggested that hostel accommodation facility should be increased.

Item No 3:

To note and approve the MoU signed between this institute and State Government in respect of TEQIP phase II.

BoM noted and approved the MoU signed between this institute and State Government in respect of TEQIP phase II.

Item No 4:

To note and approve the TEQIP institutional unit and its composition.

BoM noted and approved the TEQIP institutional unit and its composition.

Item No 5:

To note and approve the proposal of permanent affiliation and that of autonomy submitted to NMU, Jalgaon and to note its current status.

BoM was informed that NMU has granted permanent affiliation to eligible UG programs of Mechanical, E&Tc and Instrumentation of the institute vide its letter no.NMU/5/T.No. 8/500/2012, dated 05/07/2012. BoM was also informed about the proposal of autonomy submitted to UGC through NMU, Jalgaon which is already forwarded to UGC with recommendation. BoM noted and approved both the proposals.

Item No 6:

To discuss the proposed structure of autonomy and approve the policy for its implementation.

Member secretary gave a short presentation about the proposed structure of autonomy. It was resolved to execute autonomy as per statute applicable to autonomous institute of NMU Jalgaon, UGC New Delhi and directives from Government of Maharashtra.

Item No 7:

To discuss the required and available human resource (faculty members and non-teaching/supporting staff) in the institute and to approve the policy to overcome the lacuna in human resource.

BoM discussed in detail about current status of human resource within institute. They have expressed dissatisfaction about current status of human resources. BoM was also informed that a detail proposal is sent to Government of Maharashtra about sanctioning new teaching and non-teaching positions as per AICTE norms. Dr. Abhay Wagh informed BoM that proposal of posts is in process and now it is with finance department for approval. All Members requested Dr. Abhay Wagh, Deputy Secretary (Higher and Technical Education) to pursue this matter to Government of Maharashtra and solve the problem of scarcity of human resource within institute.

Item No 8:

To discuss and approve the list of equipment, software, furniture, books, services etc to be procured under TEQIP phase II.

The list of equipment, software, furniture, books, services etc to be procured under TEQIP phase II are approved as the lists are prepared as per the guidelines of TEQIP phase II sub component 1.1. The procurement activities under TEQIP-II should be carried out as per procedures set by SPFU in consultation with procurement unit of SPFU Maharashtra. In addition the procurement committee of the institute is advised to take suggestion from Dr. R.S. Anand and Dr. J.B.Patil whenever required.

Item No 9:

To discuss and approve the proposal of extension to the main academic and administrative building to be constructed under TEQIP phase II.

The proposal is discussed in depth and not approved as it is not permissible as per the guidelines

of TEQIP phase II sub component 1.1.

Item No 10:

To discuss and approve the constitution of Academic Council, Academic Programme Evaluation Committee (APEC), various Board of Studies (BoS) of the institute and other mandatory committees of BoM.

Member secretary briefed BoM about constitution of Academic Council, Academic Programme Evaluation Committee (APEC), various Boards of Studies (BoS) of the institute and other mandatory committees of BoM. Dr. R. S. Anand inquired about role of APEC. Prof. S. O. Dahad briefed board about role of APEC in curriculum development. APEC will co-ordinate between academic council and various boards of studies in the process of curriculum development.

Proposed Structure of Academic Council, APEC and various Boards of Studies (BoS) of the institute were approved.

Dr. R. S. Anand suggested that nomination committee should suggest names to Director of institute about names on various committees. Role of this committee should be suggestive and not nominative. BoM suggested that nomination committee should consist of two HoDs, two Deans and technical registrar and a senior member should be chairman of the committee. Therefore, the composition of nomination committee should be modified and proposed for approval in next BoM meeting.

Item No 11:

To nominate one representative on Academic Council.

After a due discussion, BoM unanimously nominated Dr. R.B. Jain (Technical Director, Jain irrigation, Jalgaon) as its representative on Academic Council.

Item No 12:

To note and approve the Training Need Analysis (TNA), training schedule and faculty/staff development programme.

BoM noted and approved Training Need Analysis (TNA), training schedule and faculty/staff development programme as they are prepared as per the guidelines of TEQIP phase II sub component 1.1.

Item No 13:

To discuss and approve the faculty/staff incentive scheme.

As per email received from SPFU, Maharashtra; a uniform policy in this matter will be framed at SPFU level and issued in near future. Therefore it is resolved to follow SPFU guidelines.

Item No 14:

To discuss and approve the policy regarding approval to international travel plan of members of BoM and faculty.

At this stage, the only one international travel plan of Dr. R.P.Borkar was kept before BOM for approval which was approved and additional international travel plans will be discussed in next BOM meeting.

Item No 15:

To discuss and approve the yearly IRG plan for Continuing Education Calendar/R&D and Consultancy.

IRG plan was approved by BoM, however BoM suggested that IRG should be increased for which interaction with industries in the nearby area should be improved. Honorable Chairman Shri A.B. Jain suggested that Memorandum of Understanding (MoUs) may be signed with industries around Jalgaon to solve their problems and thereby increasing the IRG amount.

Item No 16:

To approve the policy of distribution of honorarium to faculty/staff members from IRG generated under testing and consultancy as per the norms of Government of Maharashtra.

The policy of distribution of honorarium to faculty/staff members from IRG generated under testing and consultancy as per the norms of Government of Maharashtra was approved.

Item No 17:

To discuss and approve the rates of testing and consultancy.

The rates of testing and consultancy for which state government norms are available are approved and for remaining items it is deferred till next meeting of BoM.

Item No 18:

To discuss and approve the policy of distribution of honorarium to faculty/staff members from IRG generated under CEP etc for which norms of Government of Maharashtra are not available.

This item is deferred till next meeting of BoM as it is expected that SPFU, Maharashtra State may issue uniform policy in this matter.

Item No 19:

To discuss and approve the various activities completed by the institute after the formation of BoM.

BoM discussed and approved the various activities completed by the institute after the formation of BoM.

Item No 20:

To approve the expenditure incurred till 30/06/2012 for various activities under TEQIP phase II.

BoM was requested to accord approval to expenditure incurred by institute on various activities completed after signing the MOU of TEQIP-II with State Govt. to 30/06/2012; however the fund was deposited in the amount of institute on 02/07/2012. Therefore, board was of the opinion that such expenditure can be approved only after getting approvals from SPFU that the expenditure made on the activities carried out after signing the MoU between institute and Government of Maharashtra but before receiving the funds; can be reimbursed from fund received on 2nd July 2012.

Item No 21:

To note and approve the academic calendar of the institute for the academic year 2012-13.

BoM noted and approved the academic calendar of the institute for the academic year 2012-13.

Item No 22:

To discuss and approve honorarium and TA/DA rules for the members of BoM, Academic Council and BoS.

BoM discussed and approved honorarium and TA/DA rules for the members of BoM, Academic council and BoS. Chairman Mr. A. B. Jain announced that his honorarium amount should be donated to student welfare fund.

Item No 23:

Any other point by the permission of chair.

No other point was raised by any Member of BoM.

Meeting concluded with proposing vote of Thanks by Dr. R.P.Borkar, member secretary of BOM.

(Dr. R. P. Borkar)
Member Secretary

(Shri A.B. Jain)
Chairman