

# GOVERNMENT COLLEGE OF ENGINEERING, JALGAON (An Autonomous Institute of Government of Maharashtra)

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## Minutes of Seventh Meeting of BoG held on 23/02/2016

The seventh meeting of all the members of Board of Governance/Management of Government College of Engineering, Jalgaon was held on 23/02/2016 at 05.00 pm in the meeting hall of the college. The following members were present for the meeting.

1. Mr. B. P. Patil - Member
2. Mr. Sanjay Birla– Member
3. Prof. G.K. Andurkar – Member
4. Prof. U. N. Shete – Member
5. Dr. A.M.Mahajan - Member
5. Prof. S.O. Dahad –Special Invitee
6. Prof. S. S. Nerkar – Invitee
7. Dr. R. P. Borkar -Member Secretary

At the start of the meeting, Principal Dr. R. P. Borkar welcomed and felicitated the members of newly formed Board of Governance/Management (BoG), invitee and special invitee. Member Secretary of BoM informed to all the members that Hon. Shri A. B. Jain, Chairman, Hon. Dr. Kiran Patil and Hon. Dr. S. K. Mahajan had expressed their inability to attend the meeting due to some unavoidable circumstances, and therefore leave of absence was granted to them. In absence of Hon'ble Shri A.B.Jain, Chairman BoM, all members of BoM unanimously decided and requested Shri Bhalchandra Patil to preside over the meeting. Accordingly, Hon. Mr. B. P. Patil was presided over the meeting as acting chairman. Further Shri. Patil instructed member secretary Dr. R. P. Borkar to start the proceedings and accordingly proceeding of BoM started.

### **Item No 1:**

***Welcome to new BoG (व्यवस्थापन मंडळ) members of newly constituted BoG by Government of Maharashtra.***

1. ***Member secretary Principal Dr. R. P. Borkar to offer warm welcome to the newly constituted BoG Chairman Shree A. B. Jain and to welcome all other new BoG members.***
2. ***To note and discuss the new BoG formation GR of Government of Maharashtra, GRs dated 13/01/2016 and 28/10/2012 UGC nomination letter, NMU nomination letter and Principal nomination letter.***
3. ***BoG is requested to read and confirm the minutes of Sixth meetings of BoM held on Sunday 13-12-2015.***

1.1 Member Secretary & Principal Dr. R. P. Borkar offered warm welcome to Hon.Mr. B. P. Patil, Acting Chairman and felicitated by offering a book. He also welcomed other new BoG members Mr. Sanjay Birala, Prof. U. N. Shete, Dr. A.M.Mahajan by offering a book alongwith Prof. G. K. Andurkar, a member of BoM. Special Invitee Member, Prof. S. O. Dahad who had completed his 2 years of BoM membership was felicitated by offering a book

by Dr. Borkar. Dr Borkar too offered warm welcome to Prof. S. S. Nerkar, Technical Registrar as Invitee Member.

1.2 All BoM members discussed the new BoG formation G.R. of Government of Maharashtra dated 13/01/2016, read and discussed the earlier BoM formation GR dated 28/10/2012 alongwith took overview of UGC nomination letter, NMU nomination letter and Principal nomination letters. Dr. R. P. Borkar briefed the BoG members about the composition of BoG as per UGC guidelines and pointed out that one member which is to be nominated by principal on BoG is missing in this GR. He has briefed to all committee members about the working of earlier BoG members and involvement of the members. He further informed to all members that Prof. S.O.Dahad and Dr. J.B.Patil has actively participated in all BoG meeting and contributed a lot for upliftment of this institute. All members appreciated Prof. Dahad by giving great round of applause. Dr. Borkar also narrated the "Power and Duties of BoG" as mentioned in GR dated.28/10/2012.

1.3 BoG read, discussed and confirmed the minutes of Sixth meetings of BoM held on Sunday 13-12-2015.

#### **Item No 2:**

***Presentation by Principal on institute profile : Vision, Mission, Institute working, Administration structure, Achievements, Results etc. Key issues and Challenges.***

Principal presented Institute Vision, Mission and complete institute profile through PowerPoint presentation. During his presentation, he has stressed upon aims and objectives, short and long goals, achievement made since 1996, major problems faced and are facing by the institute. He has given glimpses of TEQIP activities especially key performance indicators and major activities performed under TEQIP. All members expressed satisfaction about TEQIP activities, institute progress made so far. BoG congratulated principal and his team not only for securing additional 5 crores TEQIP grant from NPIU, Delhi but also being selected as only Government Institute among all 7 institutes all over India. While presentation on faculty strength i.e. the faculty position filled (regular as well as contractual), sanctioned position available, requirement as per AICTE norms, all BoG members has unanimously decided that the matter will be taken up at higher level, specially to Minister Hon'ble Shri Vinod Tawade by either inviting him at this institute or arranging a meeting at Mumbai. It is also decided that new members Shri Sanjay Birla and Shri Bhalchandra Patil will take up this matter alongwith other issues of institute to Mantralaya, Mumbai.

During presentation, the principal has narrated the importance of detailing of academic calendar, where not only the schedule/dates are given but also the responsibilities assigned to respective authorities which is itself is unique. He also stressed upon that he himself and heads of department are ensuring that all academic activities must be done as per academic calendar. All BoG members appreciated the efforts taken by Dean (acad) and his office for preparing such exhaustive academic calendar. Whiling presenting the placement activities of the students, Shri Sanjay Birla has asked the query that how many students become entrepreneurs and the efforts made in that direction. Dr.Borkar informed to all members that efforts are on to prepare our students for in-campus as well as off-campus recruitment by organizing training on subject areas, 3 weeks rigorous module for enhancing the soft skills i.e presentation and communication skills for 3<sup>rd</sup> year appeared students , reaching out to prospective industrial organization by arranging industry cum Alumni meet, preparing the students for GATE exam, by undergoing crash programme at Ace Academy Hyderabad,

arranging remedial classes for weaker students, expert lectures by industry persons/Alumni. Also each department is organizing activities through their students' chapters to enhance their soft skills. He has narrated the outcome of recently held Industry Meet at Pune and further informed that 100 alumni members are assured to place our 100 students in different organizations, also assured to help our students to become entrepreneurs. This task is entrusted to TPO to work further. Prof. Shete, BoM member & TPO has told that no such specific data on entrepreneur is available with TPO cell but assured that activities will be made specially to become entrepreneurs. Discussing this issue further, Shri Sanjay Birla and Shri Bhalchandra Patil assured that more industry persons will be get involved in these activities. All BoG members endorsed the same. At the end of presentation, Principal expressed necessity of full administrative and financial autonomy for progress of autonomous institute. BoG appreciated the principal for making good presentation.

### **Item No 3:**

*To note and discuss introduction of key functionaries of the institute.*

- 1. Member secretary, Principal Dr. R. P. Borkar to brief about key functionaries of the institute with the help of Dean academics and Controller of Examination to explain functioning of the institute under autonomy and its rules and regulation etc. TEQIP cell, procurement cell and its functioning. Duties and responsibilities of BOG under TEQIP.*

Dr. Borkar briefed about key functionaries of the institute working under autonomy, TEQIP cell and under various authorities. GR dated 28 October, 2012 was again read to understand the duties and responsibilities of BoM/BoG. BoG noted, understands the various functionaries and suggested to form remaining committees urgently. Principal, Dr. Borkar informed that separate item on forming the various committees and its approval is put in this agenda. Prof. Dahad has given the complete overview of autonomy, functioning of academic and examination cell, and highlighted autonomy rules and regulations. Dr. A. M. Mahajan has expressed satisfaction on working of autonomy and all BoG members endorsed the same

### **Item No 4:**

*To note and discuss TEQIP project-overview and progress of implementation, concerns, FMR January 2016 and approve various TEQIP activities under FSD, III, AWSS, IR, TA, IOC, Procurement, R&D etc with expenditure so far.*

TEQIP Co-ordinator Prof. G. K. Andurkar has given brief introduction about TEQIP, its implementation and progress so far and requested BoG to approve the expenditure made as per FMR January 2016 towards the activity wise, Node wise, department wise expenses. All members discussed and noted the distribution of Port-polio under TEQIP-II. After discussion, BoG approved the TEQIP expenditure as per FMR and suggested to make correction. BoG directed Finance Nodal Officer S. S. Nerkar to present the corrected node wise, department wise expenditure details in the next BoM meeting

### **Item No 5:**

*To discuss and approve Revised Allocation plan including additional 5 crores sanctioned and TEQIP activities under FSD, III, AWSS, IR, TA, IOC, Procurement, R&D etc with expenditure plans for year 2016-17.*

BoG discussed and approved Revised Budget Allocation, Revised Action Plan for Expenditure until Dec. 2016, Revised draft Procurement Plan. BoG also to authorize Principal and TEQIP cell to prepare, revise, modify the various plans regarding FSD, III, AWSS, IR, TA, IOC, Procurement, R&D as per the institute target and NPIU guidelines. Prof. S. O. Dahad suggested to use 25 lacs in procurement for civil works by reducing fund

allocated to node III. It was noted and agreed to revise the expenditure as and when needed for civil works upto 25 lacs.

**Item No 6:**

***To discuss and approve Institute budget for year 2016-17 and expenditure of year 2015-16.***

BoG discussed and approved Institute budget for year 2016-17 and expenditure of year 2015-16 as approved by finance committee. BoG has suggested to rectify the smaller correction. Minutes of meeting of second finance committee was noted. During the discussion, it was pointed out that development fee paid is more than tuition fee under autonomy. Shri Sanjay Birla suggested that tuition fee paid should be more or comparable with development fee so that parents whose wards are paying tuition fee will be benefited from Income tax. He also has given assurance that this matter will be taken to higher level to sort out difference in these fees.

**Item No 7:**

***To note and discuss Dahad committee report regarding formation of various committees under autonomy.***

BoG is discussed and accordingly approved Dahad committee report regarding formation of various committees as per GR dated 28/10/2012 with following modification/addition in that report.

In 3.1, Planning and Evaluation Committee, additional 2 members added. One member BoM or their nominee and another member will be Technical Registrar of the institute.

In 3.2, Library committee, instead of 5 members, Committee will be of seven members. In serial no.2, "one BoM member nominated by BoM" will be remain and extended part is deleted. Additional 2 members will be two HoD/Senior faculty nominated by principal.

In 3.3, "Students' Welfare Committee" at Sr no. 5, instead of nominated "by principal", will be replaced by BoM

In 3.4, Extra-Curricular Activities Committee, footnote should be extended by words "in consultation with principal"

In 3.6, Building and Works Committee (B & WC) at Sr no.3, word "registered" should be replaced by "reputed". In addition to this name on B & WC are finalised and approved unanimously from the panel. The committee details as follows:

S.N.	Designation in committee	Approved dignitaries	Name of dignitaries
1	Chairman	Principal/director of the institute	Dr. R.P.Borkar
2	Member	One BoM member nominated by BoM	Shri Sanjay Birla
3	Member	One reputed/practising civil engineer nominated by BoM	Shri Milind Rathi
4	Member	One registered practising Architect nominated by BoM	Shri Mahajan
5	Member	Superintending Engineer of PWD or his/her nominee not below the rank of executive Engineer	Shri Pandhare
6	Member	City Engineer of Jalgaon Municipal corporation or his/her nominee	Shri
7	Member	Head of Civil Engineering Department of the institute	Prof. V.T. Patil

Dr. Borkar has informed to members that the details to become other committee functional will be placed before BoG in next meeting.

**Item No 8:**

*Any other issue raised with the permission of Chairman.*

- 1. To discuss and approve to seek legal advice of private professional legal practitioners in High Court in case of subjudice matter.*
- 2. To discuss and approve the monthly remuneration/incentive towards monthly Telephone/Mobile uses of TEQIP cell officers as per minutes of TEQIP cell and HoD's meeting held on 06/04/2015.*
- 3. To discuss and approved the proposal for annual technical support with one person onsite for MIS software support under the Head of PLA/TEQIP Fund and expenses of Rs. 7.02 lacs along with additional taxes towards annual technical support and salary of one person onsite.*
- 4. To discuss and approve the Minutes of second meeting of finance committee meeting conducted on 20/02/2016 in general and items related to finance particular.*
- 5. To discussed and approve the appointment of faculties on contract basis and expenses towards salary for year 2016-17 on the same lines as that of contractual appointment made in the year 2015-16.*
- 6. Miscellaneous approval for fine of Rs. 200 per day to the students for mass absence from the class and Rs. 200 per day for not following proper dress code that is uniform and ID cards or Rs. 100 per day for not carrying Uniform/ID Cards/Exam Hall Ticket (Any One).*

8.1 BoG discussed and approved to seek legal advice of private professional legal practitioners who are serving/practising in High Court preferably on academic matters and directed Principal to prepare detailed proposal.

8.2 BoG discussed and approved the monthly remuneration/incentive towards monthly Telephone/Mobile uses of TEQIP cell officers as per minutes of TEQIP cell and HoD's meeting held on 06/04/2015. BoG also suggested to principal to take decision on TEQIP matter which are directly under the purview of principal.

8.3 BoG discussed and approved the proposal for annual technical support with one person onsite for MIS software support under the Head of PLA/TEQIP Fund and expenses of Rs. 7.02 lacs along with additional taxes towards annual technical support and salary of one person onsite in principle, however it has suggested to call MIS Manger of Nagpur for discussion with BoG member preferably Shri Sanjay Birla before finally approving the decision. Dr. A. M. Mahajan also informed that necessary help should be extended to NMU employees and should be trained to work efficiently on MIS software. Principal has given assurance to Dr Mahajan for allowing NMU employees for such endeavour.

8.4 BoG noted, discussed and approved the Minutes of second finance committee meeting conducted on 20/02/2016 in general and items related to finance in particular.

8.5 BoG discussed and approved the appointment of faculties on contract basis and expenses towards salary for year 2015-16 and accorded approval for estimated budget of 2016-17, which is already approved by finance committee. Dr. Borkar pointed out that the existing contract faculty's contract is expiring in the month of April, 2016 and also requested to BoG chairman & members to give permission to recruit the contract faculty on similar lines as did earlier. BoG unanimously decided to recruit the faculty on contact basis on the same lines as

that of contractual appointment made in the year 2015-16. The detailed proposal should be put before the next BoM meeting.

8.6 The BoG discussed the matter and resolved not to fine the students financially as it is penalty/burden on their parents but explore the other option(s) so that guilty students should be punished, however those penalty/fine will be continued which is as per defined rules/regulation of Institute/University/Govt Authorities.

Meeting concluded with vote of thanks proposed by Member Secretary Dr. R. P. Borkar for active participation and interaction of all BoG members.

**(Dr. R. P. Borkar)**  
**Member Secretary**

**(Mr. B. P. Patil)**  
**Acting Chairman**

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**Copy for information and necessary action:**

1. Chairman and all members of BoG, Government College of Engineering, Jalgaon.
2. Director of Technical Education, M. S. Mumbai.