

**GOVERNMENT COLLEGE OF ENGINEERING, JALGAON**  
**(An Autonomous Institute of Government of Maharashtra)**

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No.GCoEJ/9-BoM/ 1895

Date: - 5 AUG 2016

**Minutes of Ninth Meeting of BoG held on 10/07/2016**

The ninth meeting of all the members of Board of Governance of Government College of Engineering, Jalgaon was held on 10/07/2016 at 10.00 am in the meeting hall of the institute. The following members were present for the meeting.

1. Mr. A.B. Jain - Chairman
2. Mr. Sanjay Birla - Member
3. Dr. S.K. Mahajan – Invited Member
4. Prof. G.K. Andurkar – Member
5. Prof. U. N. Shete – Member
6. Prof. S.O. Dahad – Invitee Member
7. Prof. S. S. Nerkar – Invitee Member
8. Dr. R. P. Borkar -Member Secretary

At the start of the meeting, Principal Dr. R.P. Borkar welcomed and felicitated members of Board of Management. Member Secretary informed to all the members that members of BoM Dr. Kiran Patil, Dr. A.M. Mahajan, Dr. B. P. Patil had expressed their inability to attend the meeting due to some unavoidable circumstances, and therefore leave of absence was granted to them. With permission of chair, member secretary Dr. R. P. Borkar started the proceedings.

**Item No 1:**

Read and Confirm Minutes of 8<sup>th</sup> BoG meeting conducted on Sunday 03-04-2016.

BoG noted, discussed and confirmed the minutes of eighth meeting of BoG held on Sunday 03-04-2016 with following correction in point 8.1 of minutes i.e. additional faculty positions approval be read as “2(two) faculty positions of English “instead of 1(one) faculty position of English

**Item No 2:**

To note and approve action taken by institute on the agenda points discussed in 8<sup>th</sup> meeting of BoG.

The action taken by institute on the agenda points discussed and resolved in the earlier meetings of BoG were noted and discussed.

(a) Action taken based on 4<sup>th</sup> meeting of BoM.

(1), Item No.11: it was discussed as a separate agenda item no.9

(2), Item No.16A: BoG discussed on report of committee about rates of testing and consultancy. Prof. Shete U.N. briefed BoG about status of committee report. He informed that department of E&Tc have submitted reports and other departments are still working on rates of testing and consultancy. BoG told to committee chairman to find out and compare the rates of testing/consultancy in other institutes such CoEP, NIT, other Govt. institutes and put the comprehensive report in next meeting for approval. BoG commented on approx.5 lakh

IRG of institute collected during the year 2015-16 and said that it is not upto the expectation. Shri Sanjay Birla and Dr. Mahajan has suggested to enhance the testing and consultancy and next year (2016-17) target should be atleast 10 lakhs.

(b) Action taken based on 7<sup>th</sup> meeting of BoM.

(1) Item No.2.2: BoG discussed the report submitted by Training and placement officer Prof. Shete. He briefed about soft skill development program and its implementation throughout the year to strengthen training and placement activity. BoG told to Prof. Shete, TPO to finalise the suitable training agency at the earliest so that placement activity must be increased in next year.

Item 8.1: BoG discussed the report prepared by Prof.(Ms). M.N Gosavi regarding appointment of legal advisor. BoG principally approved the report and expressed a view that a panel should be prepared for legal advisor in which there should be two civil lawyers and two criminal lawyers. Also legal adviser should be appointed and given remuneration based on case to case basis. Chairman BoG and member secretary are authorized to finalize the panel and decide their remuneration.

2.4 Prof. S.G.Adam briefed BoG about status of MIS software support. BoG noted and approved annual technical support (ATS) and authorised principal to take further discussion with Master Soft ERP solutions Pvt Ltd. Nagpur, if any .

(b) Action take based on 8<sup>th</sup> meeting of BoM.

S.N.1, Item no.3: Node wise/Activity wise expenditure under TEQIP for year 2012-13, 2013-14 was briefed by TEQIP coordinator and Nodal officer finance. BoG noted and approved the same.

S.No.2 and item No.5: discussed during agenda item No.3

S.No.3 and item No.7: discussed during agenda item No.4

S.No.4 and item No.8.4: Prof. S.G.Adam has briefed the policy framed in this regard. BoG principally approved the policy and asked to send to Govt.of Maharashtra for information and their necessary action.

### **Item No. 3:**

To approve the faculty appointments made on contract basis as per instructions given in 8<sup>th</sup> BoG meeting.

Member secretary Dr. Borkar categorically explained the procedure followed for recruiting the faculty on contractual basis and also briefed BoG by explaining the details given in statistical table about contractual faculty appointments made in the month of May as per the instructions given in 8<sup>th</sup> BoG meeting. BoG approved procedure followed, appointment made against the vacant seats and seat filled against the deputation of Prof. Gaidhane. Also BoG has given approval to fill 2 posts as per merit against ST categories as the candidates from these categories were not available in selection list of computer and electrical Engg Deptt. BoG also approved the appointments of 5 posts (English-2, Humanities& Management-2, and Physical Director-1) which were created on institute level for 11 months purely on contract basis. BoG already given the approval for expenditure incurred for these appointments. Dr. S.K. Mahajan has given the word of caution while appointing the contractual faculty next time so that litigation should not be occurred.

### **Item No. 4:**

To discuss and approve Institute Governance Guidelines 2016

Hon. Member G.K.Andurkar briefed BoG about **Institute Governance Guidelines 2016**. BoG decided to appointment the committee under chairmanship of Hon. Dr.A.M.Mahajan.

Prof.S.O.Dahad and G.K.Andurkar shall be other members on the committee. This committee shall scrutinize and prepare final draft of these governance guidelines in details and place its report before next BoG. Meanwhile BOG authorised Principal to submit the draft guidelines if required to NPIU, SPFU and/or to State Government through DTE, Mumbai

**Item No 5:**

To discuss and approve Revised remuneration rates Examination and other work, Meeting honorarium of experts, invitees, faculties and staff w.e.f . April-May exam 2016

BoG principally approved the schedules A, C and D except B (which will be considered while approving Faculty Incentive Scheme) and asked to submit comparison of revised rates with earlier rates and financial burden on the institute to chairman BoG for further approval. However after approval, it will be made applicable from coming academic session 2016-17.

**Item No 6:**

To discuss and approve various students' activities related policies made by TEQIP cell regarding GATE coaching/incentive, internship programme etc.

BoG suggested that students who secured valid GATE score with self study should get Rs 8000/- per student as a student aid/reward from principal's PLA and those students who secured valid GATE score with coaching class should get reimbursement of 50% of fees paid or Rs.16,000/- whichever is minimum as per policy framed. The BoG noted and approved the policies regarding Student Internship, Soft Skill Training, GATE Coaching etc and authorized principal to implement such policies in consultation with TEQIP cell as part of TEQIP program.

**Item No 7:**

To discuss and approve certificate courses proposals submitted by various Boards of Studies as per academic council directive.

BoG approved certificate courses proposed by BoS electrical and congratulated BoS electrical for same. BoG resolved that any certificate course which is approved by Academic Council of this institute and which is run by institute on 'no loss no profit' basis is always approved by BoG and separate BoG approval for each course is not required henceforth. Shri Sanjay Birla and Chairman, Shri Jain saheb informed to all members that many such experts on Yoga, meditation are available in the city and around and their help can be taken as per requirements. Even courses on Mechatronics, plastics can be introduced as audit or addition courses.

**Item No 8:**

To discuss and approve institute accounting, finance and procurement code with delegation of financial powers at institute level.

The idea of having such institute accounting, finance and procurement code on the lines of state statutory universities was discussed. Dr. Mahajan, Hon. Director Technical Education extended support needed for state government approval if common code for all autonomous institutes is developed. Hon. Chairman BoG Shri A B Jain suggested to take expert help in studying and thoroughly preparing draft for discussion. Member Prof. G K Andurkar requested to delegate financial powers as proposed, at least for Institute IRG.

After discussion it was resolved to refer agenda item/the draft code to expert committee consisting of Dr. Rao as chairman, Dr. A.M. Mahajan member, BoM & Registrar,

NMU and Prof. G.K.Andurkar as the members of the committee. It is expected that expert committee will thoroughly prepare their report and present before the BoG for approval.

**Item No 9:**

Any other issue raised with the permission of Chairman

- (i) To discuss and approve procedure of CAS proposal assessment and selection committee for approval of CAS proposals of faculty.

BoG asked committee chairman Dr. A.M Nikalje to present his report before BoG. He couldn't do so as he was not present on the meeting day. Principal told to all members that the circular was issued to all heads and faculty to remain present during the Hon. Director's meeting and BoG meeting. BoG expressed concern and authorised principal to take appropriate action in this matter. BoG also asked to study procedure for CAS proposal assessment and selection committee and put before next BoG. English version of report of institute committee on CAS should be made available to BoG. Dr. Borkar brought to notice of all members that CAS proposal at institute level is halted due to circular issued by Director, Technical Education, Mumbai.

- (ii) To discuss and approve Faculty Incentive Scheme.

BoG opined to seek clarification from Govt. of Maharashtra about CAS and faculty incentive scheme.


- (iii) To discuss and approve rules and regulations for appointing adjunct faculties and professor emirates.


BoG unanimously supported the idea of strengthening faculty position to enhance Industry Institute Interaction and Research and Development Activity to enhance employability of students. BoG asked to follow AICTE/Govt. of Maharashtra recruitment rules for appointing adjunct faculties and Professor Emeritus regarding age, qualification and experience as per AICTE clarification circular Regd No. D. L.-33004/99 dated 6-1-2016. Principal is authorized to identify the resource persons, negotiate terms and conditions case to case as it may be and place advertisement for the same if needed.

- (iv) To note and approve the action taken on Prof. Y.U. Sathe, Assistant professor, Mechanical Engg. for his destructive, misbehaviour/conduct activities and give further direction.

BoG noted and approved the action taken on Prof. Y.U.Sathe. Also authorised chairman and principal to take further appropriate action in this matter.

Meeting concluded with vote of thanks by Member Secretary Dr. R. P. Borkar

  
(Dr. R. P. Borkar)  
Member Secretary

  
(Mr. A.B. Jain)  
Chairman

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Copy for information and necessary action:

1. Chairman and all members of BoG, Government College of Engineering, Jalgaon.
2. Director of Technical Education, M. S. Mumbai.